

2022 Complete Orchard Vendor Manual Change Summary

Changes for All Orchard Divisions

- Bluestem Brand's Supplier Code of Conduct – pg 4
- Contact Information – pg 8
- Import Transportation and Routing Requirements – pg 15 -19
- Minimum Carton Dimensions: 20" L x 12" W x 4" H – pg 31
- Unit labels must include the correct Purchase Order number. Pg – 34 & 36
- Suffocation Warning – Changed to State: The Suffocation Warning Label must have the following language(or a substantially similar statement approved by state authorities as applicable) Pg 48, 50 & 53
- Moisture Control Sheet/Strip Requirement, no longer accepting Silica Gel Packets. Pg 48, 50 & 54
- Add'l Penalties for failure to correct non-compliance issue(s) on subsequent shipments – pg 63

Changes specific for Haband Division

- Small Parcel Shipments – Use UPS Small Package with Haband account # – pg 10
- Pack List email address updated – pg 14
- Clear Tape must be applied over direct import vendor's carton labels. – pg 29
- Unit Label Placement – pg 41 – 44
- Packaging Information Form (PIF) pg 45
- Apparel Packaging Requirements – pg 46
- Polybag Air Vent Requirements – pg 48
- Securing of Polybags – pg 48 -49
- Jewelry Packaging Requirements – pg 54
- Health & Beauty Packaging Requirements – pg 55
- Expense Offset – pg 64 - 66

Changes specific for Appleseed's, Blair and Draper's and Damon's Divisions

- Ship to Information – pg 10
- Shipment Preparation and Loading Requirements – pg 12
 - Maximum Pallet Height: 56"
 - Cartons on the pallet must be shrink wrapped
 - Cartons on pallet must have carton labels facing outward
 - Shipments cannot be double stacked
- Mandatory Packing List – pg 13
- Mixed SKU Cartons are prohibited without prior approval – pg 30
- Maximum Carton Dimensions: 24" L x 18"W x 15.5"H – pg 31