**Packaging Information Form for Non-Apparel**

**(Includes Jewelry, Purses, Wallets, Totes)**

Send completed form to:

idcpackaging@bluestem.com

**Packaging is very important to us please be as accurate as possible when completing this form. If more form space is needed please copy this page so you have additional room. Where possible, try to use a consistent carton size varying the number of units packed in each (if there are product size differentials).**

 **\*\*\*PLEASE DO NOT PACK IN MASTER PACKS EXCEEDING 40 POUNDS\*\*\***

**Brand: Appleseed’s [ ]  Blair [ ]  Drapers [ ]  Haband [ ]**

**Vendor Name & ID Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Expected Arrival Date of Shipment to the Eatonton Ga DC \_\_\_\_\_\_\_\_\_\_\_\_\_**

**Vendor contact\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_E-mail\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Unit Packaging Information (Please check appropriate box):**

**[ ]  Polybag [ ]  Blister Pack [ ]  Clamshell [ ]  Re-shippable Carton [ ]  Jewelry Box** **[ ]  Bubble Mailer Bag [ ]  Box with Plastic Display Window [ ]  Other box (explain) \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**RUGS:**

**[ ]  Rolled [ ]  Folded [ ]  Re-shippable Polybag [ ]  Non Re-shippable Polybag**

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| --- | --- | --- | --- | --- | --- | --- |
| **Product Number & Product Description** | **PO Number** | **Master Carton****L x W x H****Inches** | **Master Carton****Weight****Lbs.**  | **Units per Master** **Carton** | **Unit Pack****L x W x H****Inches** | **Unit Weight****Oz/Lbs.** |
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 **\*\*\* Please note this is not to be used as a manifest \*\*\***